

LONGWOOD CENTRAL SCHOOLS

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September 26, 2019

Dear Colleagues, Parents, and Students:

In accordance with the Safe Schools Against Violence in Education (SAVE) mandate from the New York State Education Department (8 NYCRR 155.17g), please review the important information below regarding school safety.

All district staff has completed safety training on 11 New York State mandated topics including, mental health, violence prevention protocols, as well as district and building-level emergency plans.

For your reference, below is a list of condensed procedures that buildings may initiate during the year:

- **Lockdown:** Secure school building and grounds during incidents that pose an immediate threat of violence in, or around, the school building.
- **Lockout:** Secure school buildings and grounds during incidents that pose an imminent concern outside of the school building.
- **Evacuation:** Evacuate students and staff from the building (i.e., fire).
- **Hold-In Place:** Limit movement of students and staff while dealing with short term conditions/emergencies (i.e., power outage).
- **Shelter-In Place:** Shelter students and staff inside (i.e., weather emergency).

Plans and Practice: Each building in the district has a confidential Building Level Emergency Response Plan, Emergency Response Team, and Post Incident Response Team. The teams consist of school personnel, emergency responders and community liaisons. Students, staff, and emergency responders regularly participate in evacuation and lockdown drills to test their preparedness in the event of a crisis.

Our District School Safety plan, created by the District School Safety Team contains non-confidential emergency protocols and an abundance of mental health and violence prevention resources. The plan is located on the district website under "Departments" and "Security."

Building Security: Staffed by experienced civil service appointed guards, the security department utilizes intrusion detection/access control systems, closed circuit television cameras, mobile patrol, and visitor management systems. The security department is available 24/7 at 631.345.6500.

While parents are always welcome, they must follow the school's security protocols designed to keep the buildings safe and secure for children and staff. Visitors are required to produce photo identification and the reason for a visit. Be advised that unannounced visits are not permitted.

School safety is everyone's job, if you see something, say something.

Sincerely,

Handwritten signature of Michael R. Lonergan.

Michael R. Lonergan, DSW
Superintendent of Schools

Handwritten signature of James Perrotta.

James Perrotta
Director of School Safety

**COUNTY OF SUFFOLK
NEW YORK**



POLICE DEPARTMENT

GERALDINE HART
POLICE COMMISSIONER

September 2019

Over the past few years education and law enforcement officials have seen a significant increase in the number of reported school threats. Many of these reports turn out to be the result of pranks and disruptive behavior. However, until the source and nature of such reports can be determined, these incidents are given high priority. Each initial response and follow up investigation requires a significant investment in terms of resources for both the educational institution and law enforcement, to say nothing of the disruption to school operations.

The purpose of letter is to remind students, parents, and the community at large of the gravity of this situation. Statements or remarks that appear to be threatening to a school, students, or staff members will be handled in the same manner that comments about bombs and explosions are dealt with at our airports. In other words with ZERO TOLERANCE. The fact that the threat was made as some sort of prank or joke will not protect the responsible individual(s).

Statements made aloud, in written material, in graffiti, posted on any kind of social media platform, or transmitted electronically over the phone/fax/email/etc. about firearms, shootings, explosives, bombs, or any other threat will result in a swift and comprehensive investigation. When appropriate, the individuals responsible for these threats will be arrested and prosecuted in criminal court. Don't joke around with your future.

Sincerely,
Robert C. Brown
Chief of Patrol



ACCREDITED LAW ENFORCEMENT AGENCY
Visit us online at: www.suffolkpd.org
Crime Stoppers Confidential Tip Hotline: 1-800-220-TIPS
Non-Emergencies Requiring Police Response - Dial: (631) 852-COPS
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